European Communities Recruitment Office: establishment

2002/2129(ACI) - 25/07/2002 - Implementing legislative act

Decision 2002/621/EC of the Secretaries-General of the institutions of the European Union on the organisation and operation of the European Communities Personnel Selection Office. In accordance with Article 5 of Decision 2002/620/EC on the creation of a European Communities Personnel Selection Office, the present Decision lays down the necessary implementation measures for the creation of such an Office. The Decision stipulates that the Office shall organise open competitions with a view to securing the services of officials on optimal professional and financial terms for the institutions of the European Communities. It shall draw up reserve lists enabling the institutions to recruit highly qualified staff meeting the needs determined by the institutions. More specifically, the Office's tasks shall be to: - organise open competitions at the request of individual institutions with a view to drawing up reserve lists of suitable applicants for appointment as officials; - cooperate closely with the institutions with a view to assessing the future staff needs indicated by the institutions and preparing and implementing a programme of competitions to meet those needs in a timely manner; - develop selection methods and techniques on the basis of best practice and in line with the skills profiles laid down for the various categories of staff of the institutions; - administer and check the use of the reserve lists established on the basis of Interinstitutional competitions; - submit annual reports to the institutions on its activities. The appointing authority of each institution shall make available to the Office a sufficient number of selection board members, examiners and invigilator on the basis of the "quota" approved by the Management Board. A Management Board shall be set up for the Office, comprising one member appointed by each institution and three staff representatives with observer status appointed by common assent by the staff committees of the institutions. The Management Board shall elect a Chairman for a two-year term by a simple majority from among its members. Where the Management Board takes a decision by a qualified majority, the votes allotted to the institutions shall be as follows: Commission, 18 votes; European Parliament, seven votes; Council, seven votes; Court of Justice, three votes; Court of Auditors, two votes; Economic and Social Committee, two votes; Committee of the Regions, two votes; European Ombudsman, one vote. A qualified majority shall be 24 votes cast in favour. Lastly, as regards the financial matters, the appropriations allocated to the Office, the total amount of which shall be entered in a separate budget heading within the section of the budget relating to the Commission, shall be set out in detail in an Annex to that section. That Annex shall take the form of a statement of revenue and expenditure, subdivided in the same way as the sections of the budget. This Decision shall be reviewed after a period of 3 years following the establishment of the Office. ENTRY INTO FORCE : 26 July 2002.